

**WHISTLER SECONDARY SCHOOL – CAREER PROGRAMS – P: 604-905-2581 – F:604-905-2583**

<b>Student Name</b>	<b>Grade</b>	<b>Student Tel</b>	<b>Work Mailing Address</b>		
<b>Parent/Guardian Name</b>		<b>Work Tel</b>			
<b>Employer (Business Name)</b>		<b>Work Fax</b>			
<b>Supervisor</b>		<b>Work Email</b>	<b>Is Worksafe BC coverage provided?</b>		<b>Employer Initial</b>
			<b>YES</b>	<b>NO</b>	
<b>Post-Secondary Employment Goals</b>			<b>Approx. Hours/Week</b>		<b>Employer on-site safety orientation provided?</b>
					<b>YES</b> <b>NO</b>

**Employability Skills 2000+ to be practiced and/or developed:** There are 11 major skill categories and 56 specific skills  
Pick 5 specific skills that you would or are trying to develop further that will help you with your post-secondary goals.

**Employability Skills 2000+ (list top 5 employability skills to be performed or developed)**

1	
2	
3	
4	
5	

**Duties/Tasks:** List 5 specific duties you will be doing that will directly assist you in developing your specific skills you listed above. These must be clearly defined – no generalities (for ex: “clean up” is not good enough).

**Specific duties, Tasks and/or other workplace skills to be performed or developed**

1	
2	
3	
4	
5	

**By their signatures, the parties signify their agreement with the terms of the training plan above**

<b>Principal Signature</b>	<b>Parent/Guardian Signature</b>	<b>Employer Signature</b>
<b>Name</b>	<b>Parent/Guardian Name</b>	<b>Contact Name</b>
<b>Date</b>	<b>Date</b>	<b>Date</b>