



### **Howe Sound Secondary Peer Tutoring**

Thank you for agreeing to be a Peer Tutor Sponsor Teacher. The role of a peer tutor is to be of assistance to you by providing an extra pair of hands to assist individual students who are in need of extra help or catch up on lessons. It is expected that the peer tutor be under your direct supervision at all times just as any other student in your class.

Your peer tutor should be a benefit to you and your class. If this is not the case and/or the placement of the student proves not to be suitable, please advise me, Vicki Schenk, the career program teacher, at once.

Tutors are expected to work with you in accordance with all set classroom (and school) rules. They are expected to be role models and should be punctual and in regular attendance. They are expected to meet with you to set their general and specific duties. Previous to them joining you in class, we have discussed ways for them to engage in meaningful ways when things get busy and you do not have time to provide direction.

I will monitor their progress by visits when I can by meeting with them monthly at touchback days. Part of their term mark evaluation is completed by you. A sponsor teacher evaluation form will be available online at [www.sd48careersandtrades.org](http://www.sd48careersandtrades.org) by filling out a pdf and submitting it to the career program office or by filling out the online form.

Thank you again for your support

Vicki Schenk