

PEMBERTON SECONDARY SCHOOL – CAREER PROGRAMS – P: 604-894-6318 – F:604-894-5437

Student Name	Grade	Student Tel	Work Mailing Address		
Parent/Guardian Name		Work Tel			
Employer (Business Name)		Work Fax			
Supervisor		Work Email	Is Worksafe BC coverage provided?		Employer Initial
			YES	NO	
Post-Secondary Employment Goals			Approx. Hours/Week		Employer on-site safety orientation provided?
					YES NO

Employability Skills 2000+ to be practiced and/or developed: There are 11 major skill categories and 56 specific skills
Pick 5 specific skills that you would or are trying to develop further that will help you with your post-secondary goals.

Employability Skills 2000+ (list top 5 employability skills to be performed or developed)

1	
2	
3	
4	
5	

Duties/Tasks: List 5 specific duties you will be doing that will directly assist you in developing your specific skills you listed above. These must be clearly defined – no generalities (for ex: “clean up” is not good enough).

Specific duties, Tasks and/or other workplace skills to be performed or developed

1	
2	
3	
4	
5	

By their signatures, the parties signify their agreement with the terms of the training plan above

Principal Signature	Parent/Guardian Signature	Employer Signature
Name	Parent/Guardian Name	Contact Name
Date	Date	Date