

SAFETY ORIENTATION CHECKLIST (WORKSAFE BC)

MUST RETURN TO Work Experience Teacher

PLEASE REVIEW & COMPLETE THIS SAFETY ORIENTATION WITH YOUR EMPLOYER SPONSOR ON YOUR FIRST DAY OF PLACEMENT

WEX

STUDENT NAME: _____ **SIGNATURE:** _____

NAME OF WORKPLACE: _____

SUPERVISORS NAME: _____ **SIGNATURE:** _____

<i>TOPIC</i>	<i>INITIALS (TRAINER)</i>	<i>INITIALS (STUDENT)</i>	<i>COMMENTS</i>
1. RIGHTS & RESPONSIBILITIES (a) GENERAL DUTIES OF EMPLOYERS, WORKS, & SUPERVISORS (b) WORKER RIGHT TO REFUSE UNSAFE WORK & PROCEDURES (c) WORKER RESPONSIBILITY TO REPORT HAZARDS & PROCEDURES			
2. WORKPLACE HEALTH & SAFETY RULES (a) _____ (b) _____ (c) _____			
3. KNOWN HAZARDS & HOW TO DEAL WITH THEM			
4. SAFE WORK PROCEDURES FOR CARRYING OUT TASKS			
5. MEASURES TO REDUCE THE RISK OF VIOLENCE/BULLYING IN THE WORKPLACE & PROCEDURES FOR DEALING WITH IT			
6. PERSONAL PROTECTIVE EQUIPMENT (PPE) – WHAT TO USE, WHEN TO USE IT, AND WHERE TO FIND IT (a) _____ (b) _____ (c) _____ (d) _____			
7. FIRST AID ATTENDANT & STATION			
8. EMERGENCY PROCEDURES (a) EMERGENCY EXITS (b) FIRE EXTINGUISHERS ANY OTHER EMERGENCY EQUIPMENT, HOW TO USE			
9. HAZARDOUS MATERIALS & WHMIS (a) WHAT ARE HAZARDOUS MATERIALS IN THE WORKPLACE			